

Appendix 4

The Supervisor's and Guarantor's opinion on the evaluation and their proposal

Evaluated staff member:

Workplace:

Job position:

Evaluated period:

Opinion on self-evaluation:

Supervisor and relevant guarantor assess staff member's self-evaluation.

Proposal of evaluation of pedagogical activity performance:

evaluation of staff member's performance and the outputs of teaching evaluation by students

Proposal of evaluation:

excellent	very good	satisfactory	satisfactory with qualifications	unsatisfactory	not evaluated
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Proposal of evaluation of creative performance:

staff member's performance evaluation

Proposal of evaluation:

excellent	very good	satisfactory	satisfactory with qualifications	unsatisfactory	not evaluated
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Proposal of evaluation of performance in other activities:

staff member's evaluation of other activities

Proposal of evaluation:

excellent	very good	satisfactory	satisfactory with qualifications	unsatisfactory	not evaluated
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Opinion on staff member's language, managerial, and soft skills (see Rector's measure No. 28/2021):

staff member's evaluation in terms of work conduct and behaviour, communication and cooperation abilities, social skills, flexibility, problem-solving effectivity, etc.

Recommendation for the further development of the staff member:

supervisor and a relevant guarantor provide formative recommendations in the above mentioned areas

Proposal to amend staff member's employment contract:

in the form of a transfer to another job position, or a reduction of working hours, or a termination of employment contract

In Prague on

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supervisor and a relevant guarantor