

Appendix 2

Self-Evaluation Report

Evaluated staff member:

Workplace:

Job position:

Evaluated period:

Employment contract:

Career interruption in the evaluated period (i.e., maternal leave):

1. Pedagogical activity

Evaluated x not evaluated (strike out if not applicable)

Fill in the tables below for the last 5 years, or the evaluated period)

- Guarantying study programmes (the name of the programme)

- The number of guaranteed subjects

- Teaching in the bachelor's, follow-up master's and master's studies (complete according to the output generated by the Faculty):

20__	20__	20__	20__	20__

- Scope of teaching in the winter semester and summer semester (complete according to the output generated by the Faculty):

20__	20__	20__	20__	20__

- Participation in the state final exams (complete according to the output generated by the Faculty):

Work	20__	20__	20__	20__	20__
Bachelor's					
Master's					

- The number of graduates/finalised works (complete according to the output generated by the Faculty):

Work	20__	20__	20__	20__	20__
Bachelor's					
Master's					
Doctoral					

- Opponent's reviews of final theses at the Faculty of Education ((complete according to the output generated by the Faculty):

Work	20__	20__	20__	20__	20__
Bachelor's					
Master's					

- Evaluate your pedagogical activities, including students' assessment of teaching:

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- Other pedagogical activities (e.g. teaching in doctoral studies, teaching in Erasmus+, organization of pedagogical practices). Consider the activities listed in the personal career growth plan:

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2. Creative activities

Evaluated x not evaluated (strike out if not applicable)

- 5 most significant outputs in the last 5 years, or the evaluated period:

1.	
2.	
3.	
4.	
5.	

- Publication activities in the last 5 years, or the evaluated period (complete according to the output generated by the Faculty)

Number of publications/ OBD points per given year					
Publication	20__	20__	20__	20__	20__
Scientific monographs					
Chapters in monographs					
Articles in database of Web of Science or Scopus					
Articles - original work in other professional (peer-reviewed) journals					
Teaching texts					
Others (popular articles, reviews, software, corpora, etc.)					
In total					

- Citations in the last 5 years:

	Number of cited works	Number of citations without auto citations	Number of citations without auto citations published in the last 5 years	H-index
WOS				
SCOPUS				

- other creative activity, e.g., active participation in conferences, project activity, international cooperation, creative activity according to the RUV, habilitation / appointment procedure, management of doctoral students and postdoctoral students, received awards. Consider, above all, the activities listed in the personal career growth plan.

3. Other creative activity
Evaluated x not evaluated

Administrative activities connected with the management of Faculty workplace (supervisor, secretary, SIS administrator, guarantor of the admissions procedures, contact person for students with special needs, leader, secretary, SIS administrator, guarantor of the admission process, contact person for students with special needs, etc.), administrative activities connected with the academic administration of the faculty or university; popularization of the field (appearances in the media, popularization events, events for applicants), preparation of accreditations, conducting life-long courses, organization of conferences or workshops, expert activity (membership in professional societies, scientific councils, DSP branch councils, evaluation or expert panels, editorial boards of journals etc.). Further education in language, managerial and soft skills (see Rector's measure No. 28/2021). Consider, above all, the activities listed in the personal development plan.

4. Final evaluation and prospect

Estimate as a percentage how much working time you spend on the following activities. If your workload significantly changes from year to year, state the current status.

Pedagogical activity	%
Research activity	%
Other activity	%

Evaluate your pedagogical activities in the evaluated period (successes, failures, how you managed to fulfil your goals).

Evaluate your research activities in the evaluated period (successes, failures, how you managed to fulfil your goals).

Evaluate your other activities in the evaluated period (successes, failures, how you managed to fulfil your goals).

In Prague on

evaluated staff member